

Rittenhouse Square Meeting Minutes

December, 2021

I. Executive Session Board meeting called to order

- a) Steve calls board meeting to order

II. Members: All members presents except Becky Price; Katie Hickey taking minutes

III. Open issues

- a) **Approval of November minutes:** Katie motioned, Julie second- minutes approved
- b) **Financial Report:** Reviewed with residents, no concerns
- c) **Delinquent Report:** Reviewed with residents
- d) **Resale Report:** Reviewed. 1660 Albans sold for \$220K
- e) **Violations Report:** Majority of violations involve parking infractions
 - i) To address parking issues, an email message was sent to residents informing them of the requirement to register their vehicles.
 - ii) Towing of unregistered vehicles will begin Jan. 15th
 - iii) Reminder- each resident is allowed two vehicles to park in designated spaces. Any additional vehicles should park west of the dumpster in the front of the complex
- f) **Maintenance Report:** Reviewed
 - i) Gutter cleaning is underway. Entire complex will be completed soon.
 - ii) Long-term plan to locate all water shut off valves in the complex. More information on shut off valves to come in 2022.
- g) Christmas Decorating- Many thanks to everyone for the help to decorate the clubhouse. The Christmas party was a success and fun was had by all.
- h) **Snow Removal-** Muth is a new company that has been selected for snow removal this season.

IV. Special Requests

- a) Residents were asked to watch their speed while driving through the complex.
- b) Notice to all residents regarding the dumpster in the front of the complex- it is to be used for yard waste only.
- c) Suggestion from resident to have weekly/bi-weekly RHS info via email

V. Close of the meeting

- a) Next meeting to be held January 19th. Email notification will be sent.

Minutes completed by Katie Hickey, Treasurer